

## Terms and Definitions

### Breath Alcohol Ignition Interlock Device (BAIID)

— A device installed on a vehicle that tests your breath and prevents the vehicle from starting if alcohol is detected. A first-time DUI offender is required to drive with a BAIID if issued a Monitoring Device Driving Permit (MDDP) during their statutory summary suspension.

If you are issued an RDP and have received in separate occurrences: 1) two or more DUI or reckless homicide convictions, or any combination thereof; or 2) one DUI or reckless homicide conviction and one statutory summary suspension; or 3) a single DUI conviction that resulted in a fatality or great bodily harm to another; or 4) conviction of driving while revoked due to reckless homicide, you are only allowed to drive a vehicle equipped with a BAIID. An exception is allowed for a vehicle owned by your employer and used for employment purposes only. If you have two or more DUI convictions, you must also install a BAIID for five consecutive years (1826 consecutive days) on all vehicles owned, co-owned, leased, and operated as a condition of an RDP issuance.

**DUI disposition** — A conviction or supervision, an implied consent, or a statutory summary suspension for driving under the influence, or a conviction for reckless driving reduced from DUI, or reckless homicide or fatal accident if alcohol/drugs were shown to be a factor, occurring in any state.

**Consultation** — First step in applying for reinstatement of driving privileges or an RDP after suspension or revocation. Takes place with an informal hearing officer, who reviews your driving record and explains the documents required to apply for reinstatement of driving privileges or an RDP.

**Denial** — Denial of any request for reinstatement or an RDP.

**Eligibility date** — Date you may be considered for reinstatement following revocation or extension order. If “proj. elig.” indicates N/A, you are ineligible for reinstatement of driving privileges.

**Formal hearing** — Required if your privileges have been suspended or revoked for an offense(s) involving a fatality or great bodily harm or multiple DUI dispositions. A formal hearing must be requested in writing, along with a \$50 filing fee.

**Informal hearing** — Required if your driving privileges have been suspended or revoked for an offense not involving a fatality or for a single DUI disposition. Held on a walk-in basis.

**Proof of financial responsibility** — Minimum liability insurance is required before reinstatement or issuance of an RDP. Must be filed with us in the form of a certified policy of insurance, cash deposit, or surety bond, and must be maintained for three years. Insurance must be submitted on an SR-22 certificate.

**Restricted Driving Permit (RDP)** — Partial restoration of driving privileges, which allows you to drive in certain areas and at certain times for employment; support/recovery meetings; or to transport yourself, a family member, child, senior citizen, or disabled person living in your household for medical, day care, or educational purposes when no other form of transportation is available. You must prove a hardship exists if you have not reached your eligibility date and submit proof of employment; support/recovery group meetings; need for medical care; senior citizen, disabled person, or day care verification; or an educational verification form and class schedule. If convicted and imprisoned for reckless homicide or aggravated DUI that was a proximate cause of a death, you may not be given relief until 24 months after release from imprisonment. If you are under age 21 and convicted for DUI, you are ineligible for an RDP until one year from the effective date of revocation.

**Revocation** — Loss of driving privileges for an indefinite period. You may apply for an RDP but cannot apply for reinstatement until your eligibility date. To regain driving privileges, you must meet certain legal and administrative requirements.

**Lifetime revocation** — Permanent revocation after the fourth conviction for any combination of DUI, leaving the scene of a personal injury/fatal accident, or reckless homicide. Eligible for an RDP after serving five years under revocation from last/most recent revocation effective date or prison release date, whichever is later.

**Reinstatement** — Full restoration of driving privileges. Allows driving at any time and anywhere, provided you have obtained a valid driver’s license and are not suspended or revoked or withdrawn in another state. All revocations and most suspensions require a reinstatement fee.

**Statutory Summary Suspension (SSS)** — Administrative suspension of driving privileges resulting from a DUI arrest. A BAC of .08% or more, a tetrahydrocannabinol concentration of 5 nanograms or more in the blood, or 10 nanograms or more in any other bodily substance, any trace of other impairing drugs, or failure to complete or refusal to test for alcohol or other drugs results in an automatic suspension, effective the 46th day from the date the notice is given to you. This is separate from other criminal charges against you. An MDDP can be granted if you are a first-time offender, which requires a BAIID to be installed.

**Suspension** — Loss of driving privileges for a period of time, generally not more than a 12-month period. You may apply for an RDP to drive during a suspension; however, certain suspensions may not allow for an RDP.

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*the road to*  
**REINSTATEMENT**

**RESTORING**  
*your driving privileges*

**SECRETARY of STATE**  
**ALEXI GIANNOULIAS**

# DRIVING is a privilege

As Secretary of State, I realize that the loss of driving privileges can cause great hardship for many individuals. Under Illinois law, drivers may apply for reinstatement or a Restricted Driving Permit under certain conditions.

This brochure provides information about the reinstatement process and phone numbers of Secretary of State hearing officer locations statewide.

I assure you it is my top priority that only responsible, qualified drivers will have their driving privileges reinstated.



ALEXI GIANNOULIAS  
Secretary of State

## HOW TO OBTAIN A RESTRICTED DRIVING PERMIT OR REINSTATEMENT

### — Restricted Driving Permit (RDP) —

#### — Eligibility —

Must provide proof of "undue hardship" because of employment; medical; child, senior citizen, or disabled persons day care; educational; support group; or court-ordered community service unless you have reached your eligibility date.

### — Reinstatement —

#### — Eligibility —

Cannot apply for reinstatement before your eligibility date.

#### — Consultation —

Contact Hearing Officer (see listing at right)

#### — Complete Alcohol/Drug Requirements —

If your record reflects an alcohol/drug-related offense, you must complete the following requirements after your consultation:

- Complete an alcohol/drug evaluation by a Division of Alcoholism and Substance Abuse (DASA)-licensed provider within six months before your hearing date. The evaluator will classify you as one of the following:

##### Minimal risk:

- Must complete an alcohol/drug remedial education class by a DASA-licensed provider.

##### Moderate or Significant risk:

- Must complete minimal risk requirements, AND
- Provide proof of completion of early intervention (moderate risk) or recommended alcohol/drug treatment (significant risk) and provide continuing care status report.

##### High risk:

- Provide proof of completion of recommended treatment and provide continuing care status report. If non-dependent, a clinical explanation of why dependency was ruled out must be provided, as well as proof of either abstinence or non-problematic use.
- Provide three letters from members of your support/recovery program confirming your participation in the program.
- Provide three letters from independent sources confirming your abstinence from alcohol/drugs.

dependent only

#### — Informal or Formal Hearing —

An informal hearing is for an offense that did not involve a fatality or for a single alcohol/drug-related offense. A formal hearing is for an offense involving a fatality or for multiple DUI dispositions.

#### — RDP Granted —

- Provide proof of financial responsibility if required.
- Pay \$8 issuance fee per permit granted.
- Submit verification of employment; support/recovery group meetings; medical; child, senior citizen or disabled persons day care; educational; or court-ordered community service.
- Take driver's examination if required.
- If BAIID required, pay \$360 BAIID RDP fee.

#### — RDP —

You will receive your RDP by mail. You cannot operate a motor vehicle until you have the permit in your possession. If a BAIID is required, it must be installed within 14 days from the RDP issue date.

#### — Denial —

If denied after an informal hearing, you may apply for a formal hearing or wait 30 days from the date of the hearing for another informal hearing. If denied after a formal hearing, you must wait 90 days from the date of the hearing to have another hearing.

#### — Reinstatement Granted —

The following requirements must be completed:

- Provide proof of financial responsibility.
- Pay reinstatement fee(s).
- Complete BAIID requirements.

#### — Authorization for New License —

You will receive authorization by mail. You will be required to take a full or partial driver's license exam.

Please refer to the Terms and Definitions in this brochure for more details.

## Formal Hearing Officer Locations

A petitioner who is speech or hearing impaired or uses TTY may contact the appropriate office below by dialing 711.

Chicago . . . . .17 N. State St., Ste. 1200 . . . . .312-793-4967  
Springfield . . . . .275 Howlett Building . . . . .217-782-7065  
Mt. Vernon . . . . .218 S. 12th St. . . . .618-242-8986  
Joliet . . . . .54 N. Ottawa St., 4th Floor . . . . .815-740-7171

## Informal Hearing Officer Locations

The Informal Hearing Officer locations are subject to change. Please visit the Secretary of State Facility Finder at [ilsos.gov](http://ilsos.gov) or call the location before visiting to confirm availability.

### Primary Informal Hearing Officer Locations

(3 or more days a week)

Belleville . . . . .400 W. Main St. . . . .618-236-8778  
Bloomington . . . . .1510 W. Market St. . . . .309-829-5495  
Bradley . . . . .111 Village Square . . . . .815-933-8680  
Carbondale . . . . .2516 W. Murphysboro Rd. . . . .618-457-8206  
Centralia . . . . .418 S. Poplar . . . . .618-352-6054  
Champaign . . . . .2012 Round Barn Rd. . . . .217-278-3352  
Chicago . . . . .17 N. State St., Ste. 1200 . . . . .312-793-3701  
Chicago North . . . . .5401 N. Elston Ave., . . . . .773-794-5822  
Lower Level  
Chicago South . . . . .9901 S. Martin Luther King Dr., . . . . .773-995-2617  
Lower Level  
Chicago West . . . . .5301 W. Lexington, . . . . .773-854-4812  
Lower Level  
Decatur . . . . .3149 N. Woodford St. . . . .217-875-9995  
DeKalb . . . . .1360 Oakwood Ave. . . . .815-756-7781  
Edwardsville . . . . .1502A Troy Rd. . . . .618-656-1457  
Freeport . . . . .1054 N. Riverside Dr., Ste. C . . . . .815-235-4164  
Galesburg . . . . .1066 E. Losey . . . . .309-342-1154  
Joliet . . . . .54 N. Ottawa St., 4th Floor . . . . .815-740-7166  
LaSalle . . . . .536 Third St. . . . .815-223-9485  
Lombard . . . . .837 S. Westmore, Ste. B27 . . . . .630-629-1069  
Midlothian . . . . .14434 S. Pulaski . . . . .708-388-9192  
Mt. Vernon . . . . .320 E. Main St. . . . .618-244-1449  
Naperville . . . . .931 W. 75th St., Ste. 161 . . . . .630-369-9010  
Peoria . . . . .3311 Sterling Ave., #12 . . . . .309-686-8779  
Princeton . . . . .225 Backbone Rd. East . . . . .815-875-2617  
Rockford . . . . .3720 E. State St. . . . .815-394-0329  
Schaumburg . . . . .1227 E. Golf Rd., Woodfield Commons  
Shopping Center . . . . .847-619-3318  
Silvis . . . . .2001 Fifth St., Ste. 10 . . . . .309-796-1321  
Springfield . . . . .275 Howlett Building, . . . . .217-782-2569  
501 S. Second St. . . . .  
Sterling . . . . .1224 W. Fourth St. . . . .815-626-2825  
Tilton . . . . .5 S. Gate Dr. . . . .217-442-9297  
Waukegan . . . . .617 S. Green Bay Rd. . . . .847-662-8514  
Woodstock . . . . .428 S. Eastwood Dr. . . . .815-338-3188